



Second Meeting Report

The second meeting of the EDGE Project took place in Vienna on 8 November till 11 November. The hosting organization was VHS in Austria.

This was the second meeting of the EDGE project partners and the main goal was to share information regarding the progress of the project and to supervise the overall management. Other issues were to discuss about next steps, agree on the guidelines of the project and present the diffusion strategy of the results.

In order to measure the effectiveness of this meeting and if the above goals were achieved, five indicators were set:

1. Indicators for to evaluate overall management and information sharing between the meetings.
2. Indicators for to evaluate the organization of the transnational meeting and the hosting experience.
3. Performance indicators for to evaluate the expectations regarding each partner's active involvement with meetings (self evaluation).
4. Performance indicators for to make evaluation of the diffusion strategy of each partner in local and broader network (on EDGE aims and outcomes).
5. Please write your remarks and suggestions in at least 50 words.

A questionnaire was given to the project partners after the end of the meeting. According to their responses it seems that the participants were fully satisfied with the communication, they have understand all the information regarding the milestones to be achieved and they had all the necessary information from the responsible partner about the task to be fulfilled by each. Also the visit in VHS Productive School has been reported by some participants as a good practice, an example that other project meetings should follow. The main problem that was reported by participants was in the area of management of the meeting, in specific the incident with ICT problems. Also a participant pointed out that on occasions, there was a lack of leadership. Another participant thought that there was an issue with time management, there wasn't enough time for in depth-discussion. It is worth mentioning and paying attention in a participant's remark: *"Final session for tying down the loose ends and agreeing on to dos and dates is absolutely necessary at each meeting."*

As far as the milestones that we achieved:

The partnership wide research survey on Retention Guidelines was completed and collated. The first OpenBadges were created and a draft system and graphic was created. Our website was completed and details of our project were disseminated.

Finally, the second meeting of the EDGE project partners in Vienna was **constructive**, meaningful comments were made.