



EDGE PROJECT - FOURTH MEETING

Portugal AGENDA (25th – 29th September 2016)

Venue: Insignare, Ourem, Portugal.

Day 1 – Sunday 25th		
		Arrival
	20:00	Dinner at <i>O Crispim</i>
Day 2 – Monday 26th		
Introduction	09:30	Welcome to Ourem (Sergio)
	09:45	Outline of the meeting (Colm)
Open Badges Output	10:00	<ul style="list-style-type: none"> Review updated badges from pilot. Review findings from pilots. Decide on badge system post partnership. (Colm/Rhydian/Simon)
	13:00 14:00	Lunch “A Tasquinha”
	14:00 – 14:30	‘Grievance Committee Meeting’ (Colm, Rhydian, Sergio, Herbert, Vassiliki)
Finance Meeting	14:30- 15:00	Preparation for end of project and Erasmus report (Vivienne)
Final Report	15:00 17:00	<ul style="list-style-type: none"> Progress report. (Vassiliki) Tasks to be completed for Ireland meeting and end of project.
	19:00	Dinner in Ourem „Plaza“
Best Practice	20:00	Adult Training and Validation: <i>INSIGNARE „Adult Training and Validation Centre“</i> <i>Ourem Schools Group „Adult Training and Validation Centre“</i>
Day 3 – Tuesday 27th		
ePortfolio	09:30	<ul style="list-style-type: none"> Presentation of ePortfolio. Workshop on how to tailor ePortfolio



		for individual partners. <ul style="list-style-type: none"> • Q&A (Sheila)
	13:00-14:00	Lunch “O Retiro dos Caçadores”
ePortfolio Pilot	14:00 – 15:00	<ul style="list-style-type: none"> • Agree on structure of pilot. • Devise system for collating and feeding back information gathered. (Colm)
Project Management	15:00 18:00	<ul style="list-style-type: none"> • M&E Update (Vassiliki/Herbert) • Dissemination Update (Sergio) • Newsletter (Patricia) • AOB
	20:00	Dinner at <i>Pousada Conde de Ourem</i>
Day 4 – Wednesday 28th		
	09:30	Action Planning session (Colm)
	13:00	End of meeting Lunch at Paladares